



GUAM COUNCIL ON THE ARTS & HUMANITIES AGENCY

Kahan I Kutturán Guahan

P.O. Box 2950 Hagatna, Guam 96932

Ph. (671) 300-1204-08 Fax. (671) 300-1209

Honorable Lou Leon Guerrero
Maga' hága'
Governor of Guam

Honorable Joshua Tenorio
Segundo Maga' lahi
Lieutenant Governor of Guam

Angie Taitague
Executive Director

April 18, 2025

The Honorable Lourdes A. Leon Guerrero
Maga'hága
Governor's Complex
Adelup, Guam 96910
(via email: centralfiles@guam.gov)

RECEIVED
OFFICE OF PUBLIC ACCOUNTABILITY
BY: Katelyn Villa
DATE: 4/18/2025
TIME: 10:43 ✓

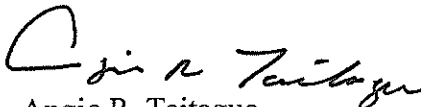
REPORTING REQUIREMENTS

Hafa Adai! Attached is the Guam Council on the Arts & Humanities Agency (GCAHA) Board of Director packet for the regular board of March 11, 2025. This transmittal meets the requirements outlined in Public Law No. 31-233.

Copies of the board packet are also provided to the Speaker of the 38th Guam Legislature, and to the office of the Public Auditor along with CD audio recording of the meeting.

Should you have any questions, or require additional information, I can be contacted at 671-300-1204 -08 or email me at angie.taitague@caha.guam.gov.

Attachments: A) Board Packets for the Governor and Speaker of the 38th Guam Legislature
B) Board Packets and Audio to the Guam Public Auditor


Angie R. Taitague,
Director

Cc: Office of the Public Accountability
Speaker, 38th Guam Legislature

GUAM COUNCIL ON THE ARTS AND HUMANITIES AGENCY
will hold its Regular Board Meeting on Tuesday March 11, 2025 at 3:00
pm at 238 Archbishop Flores St. STE 202, 2nd Floor DNA Bldg. Hagatna

AGENDA

- I. Call to Order**
- II. Roll Call**
- III. Approval of Minutes**
 - **February 11, 2025**
- IV. Executive Directors Report**
- V. Board Action**
 - **Humanities Guahan Partnership**
 - **Ratification on E-Ballot approval for Gadao Festival**
 - **Support for Gupot CHamoru/ Crab Festival**
- VI. Old Business**
 - **Maga'haga Awards (October 4, 2025)**
 - **Masters Recognition Program**
 - **Percent for the Arts**
 - **FESTPAC**
- VII. New Business**
 - **Performance Evaluation for Executive Director**
 - **Election of Officers**
- VIII. Announcements**
 - **Next Regular Mtg: Tuesday, April 08, 2025@ 3pm**
- IX. Adjournment**
- X.**
 - **Next Regular Meeting Dates for Year 2025:**
 - **May 13**
 - **June 10**
 - **July 08**
 - **August 12**
 - **September 09**
 - **October 14**
 - **November 18**
 - **December 09**

Guam Council on the Arts and Humanities Agency
Board Meeting
February 11, 2025 • Tuesday • 3:00 pm
CAHA • Suite 202 DNA Building • 238 Archbishop Flores Street, Hagåtña

MINUTES

I. Called to Order

The meeting was called to order at 3:21 pm. by CAHA Vice Chair Max Ronquillo. Notice of this meeting was published in the newspaper, the Guam Daily Post on February 4 and seventh, in compliance with open government law, and it included the agenda for today's meeting.

II. Roll Call

Present at the meeting:

CAHA Board

In-Person – Vice Chair Max Ronquillo, Secretary Donna Kloppenburg, and Members Frank Rabon, Simone Bollinger Paul Mendiola and Mayor Kevin Susuico.

Management and staff

In-Person: Director Angie Taitague

Via Zoom – Program Coordinators Mark Duenas and Noah Sablan, and Administrative Officer Ordella Cruz.

III. Approval of Minutes – January 16, 2025

Vice Chair Ronquillo indicated that the next item on the agenda was the review and approval of the minutes of the January 16, 2025 minutes. He allowed the members sometime to review the minutes. After a brief review, Member Bollinger moved to approve the minutes of the January 16, 2025 board meeting subject to the following correction: the correction of Member Bollinger's last name and "*Member Mendiola seconded the motion, made by Member Bollinger to approved the December 12, 2024 minutes.*" Motion seconded by Member Mendiola.

Motion Carried – Unanimously Approved

IV. Executive Director's Report

Director Taitague indicated that copies of her director's report were included in the board packets.

A. Financials – Bank of Guam

The director indicated that she provided a financial update for all CAHA bank accounts, as well as, the TCD's portfolio which was included in the board packet.

B. Percent for the Arts

The director announced that the proposed percent for the arts rules and regulations has been forwarded to the governor's office for review.

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C. Art Bank

Director Taitague informed the board that art bank assessment is ongoing. PC I's Sablan and Duenas have been visiting of senator's offices and some of the government agencies conducting inventory and assessing the art bank in those facilities.

D. Resignation of Andrea Murer and CAHA Gallery

The director announced that Andrea Murer has resigned from CAHA and returned to the governor's office. The gallery duties have been assigned to PC I's Duenas and Sablan. Member Mendiola asked what other duties were performed by Ms. Murer. Director Taitague responded that Ms. Murer also did graphic arts work and handled the social media. CAHA eventually will be recruiting to fill the PCI position and will include a selective factor for graphic design and layout skills. Chair Guzman recommended that this discussion continue at later time.

E. Website

The director indicated that she is working with Rhaj from GuamWEBZ on the agency's website. CAHA website is being updated. She encouraged the board view the website and to provide feedback on its user-friendliness.

F. Creative West Grant Partnership

Director Taitague stated that CAHA had previously received \$75,000 from Creative West, through a Memorandum of Agreement (MOA) \$25,000 per year over a three-year period which already ended. Director Taitague informed the board that Creative West via a letter from them dated February 3, 2025 is now offering a partnership grant to CAHA and the two other pacific jurisdictions. Grant period will be three years at \$20,000 per year effective January 2025. The director added that all she has to do is go in to the system, complete the grant application and sign the agreement. The monies will be transferred into CAHA's no appropriated revolving account. The grant monies can be used to support artisans and sponsors festivals within the community for example. Secretary Kloppenburg made a motion to approve and allow the director, on agency's behalf to enter into this partnership agreement between the Creative West and CAHA to receive 20,000 a year per year, starting in 2025 for a three- year period. Member Mendiola seconded the motion.

Motion Carried – Unanimously Approved

G. 44th Flame Tree Arts Festival

Director Taitague informed the board that she received an invitation via email from Ms. Gloriana Teuira, the director of the Saipan Arts Council inviting to the 44th Flame Tree Arts Festival scheduled from April 25 – 27, 2025 at the Garapan Fishing Base. They are inviting artists in all disciplines to the festival. Off-island delegates will not be charged for their participation. The email invitation is included in the board packet.

Motion Carried – Unanimously Tabled

H. Masters Recognition Program

Member Master Rabon emphasized the importance of maintaining the prestige of the Master title and the need for apprenticeship. Vice Chair Ronquillo moved to table the master's recognition program to allow for legislative updates.

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V. FestPac 2024 Report

Director Taitague stated that she had already sent the FestPac budget to the CAHA Chair/FestPac Chair. The chair is off-island. Member Bollinger moved to table the FestPac report until the next meeting. Secretary Kloppenburg seconded the motion.

Motion Carried – Unanimously Tabled

VI. Board Action

Humanities Guahan Partnership

Director Taitague informed the board that the included in the board packet was the proposal for a collaborative partnership with Humanities Guahan that included three projects: Nothing Micro About Micronesia Tour, Marianas History Conference and Arts + Ideas workshops and a Memorandum of Agreement (MOA). After some discussion, it was the consensus of the board to table the Humanities Guahan partnership as the document presented was not detailed and until the director can get clarification regarding the following:

1. An itemized budget to include how CAHA funds will be utilized; and
2. How the funds will be utilized; and
3. Whether a MOA between CAHA and a nonprofit has to be reviewed by the attorney general.

Member Master Rabon moved to table the Humanities Guahan partnership. Member Bollinger seconded the motion.

Motion Carried – Unanimously Tabled

VII. Old Business

A. Maga'Haga Art Awards (October 4, 2025)

Secretary Kloppenburg reported that things are progressing. Staff has paid site visits to numerous hotels assessing what would be the most appropriate venue that would need our needs. We are looking to have a large event of approximately 300 people. This is not a fundraiser. The board allocated \$25,000 from the revolving account for the event, but CAHA will most likely be seeking community support. Since the awards were last presented over 20 years ago, this event has to be special. We'll be having heritage artists showcase their works and there'll be performances. Secretary Kloppenburg stated that all suggestions and ideas are welcomed.

B. Masters Recognition Program

Director Taitague reported that Senator Barnett's amendment regarding the Masters Recognition Program did not make it to session during the last legislature. She added that she will schedule a meeting with CAHA's oversight chair, Senator Shelly Calvo regarding this matter. Senator Barnett has also reached out to director regarding this matter. Secretary Kloppenburg moved to table the Masters Recognition Program to allow for legislative updates. Moton seconded by Member Master Rabon.

Motion Carried – Unanimously Tabled

**Guam Council on the Arts and Humanities Agency
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MINUTES

Member Bollinger extended her apologies as she had to leave the meeting.

C. Strategic Plan Update

Vice Chair Ronquillo suggested that the strategic plan be tabled. Secretary moved to table the strategic plan. Guzman requested that the strategic plan be tabled until the next meeting. Secretary Kloppenburg moved to table the strategic plan until the next meeting. Motion seconded by Member Master Rabon.

Motion Carried – Unanimously Tabled

D. Percent for the Arts

i. Revised Guidelines (rules and regulations)

Director Taitague stated that she nothing to report on the revised rules and regulations for the percent for the arts. Secretary Kloppenburg moved to table the percent for the revised guidelines (rules and regulations). Member Mendiola seconded the motion.

Motion Carried – Unanimously Tabled

GIAA

The director stated that the Guam International Airport Authority's (GIAA) has sent the memorandum of agreement (MOA) to their legal counsel for review and are awaiting a response. CAHA is waiting on the GIAA's request for proposal (RFP) and the approved MOA.

DPHSS Bio Lab

The director reported that regarding Department of Public Health and Social Services (DPHSS) bio training laboratory compliance with the percent for the arts, the memorandum of agreement is being prepared and will include the director of public works as a signatory.

VIII. New Business

Vice Chair Ronquillo announced that there was no new business to discuss.

IX. Announcements

Vice Chair Ronquillo announced that the next board meeting is scheduled for March 11, 2025. Director Taitague added that the schedule for the 2025 board meeting was listed under the agenda for today's meeting. She announced that next exhibitors at the CAHA Gallery would St. John's School with their opening night scheduled for this Friday, February 15th.

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MINUTES

X. Adjournment

With no further business to discuss, Vice Chair Ronquillo adjourned the meeting at 4:31 pm.

MINUTES CERTIFIED AND ATTESTED TO BE TRUE AND CORRECT BY:

Donna Kloppenburg

Secretary

Guam Council on the Arts and Humanities Agency

Date

PREPARED BY:

Jackie Balbas

Program Coordinator IV

Guam Council on the Arts and Humanities Agency

Date



MEMORANDUM OF AGREEMENT

This Memorandum of Agreement ("MOA") is entered into on this ___ day of _____, 2025, by and between the Guam Council on the Arts and Humanities Agency (CAHA), the official state arts agency of Guam, and Humanities Guåhan, a nonprofit organization dedicated to promoting public humanities programs, collectively referred to as "the Parties."

I. Purpose

The purpose of this MOA is to establish a collaborative and mutually beneficial partnership between Humanities Guåhan and CAHA to support each other's offerings and programs and to develop joint programming that receives equal support from both organizations. This partnership is aimed at fostering a vibrant cultural and intellectual landscape on Guam through humanities and arts-based initiatives.

II. Scope of Collaboration

The Parties agree to work together in the following ways:

1. Mutual Support

- Each organization will promote, support, and participate in the other's programs, events, and initiatives where appropriate.
- The Parties will explore opportunities to co-sponsor and amplify existing programs to reach broader audiences.

2. Joint Programming

- The Parties will collaborate on the development and execution of programs and events that integrate both humanities and arts perspectives.
- Each jointly organized program will be developed with equal financial and logistical support, as determined through a planning process.
- Responsibilities for program development, marketing, venue coordination, and other logistical aspects will be equitably divided between the Parties.

3. Resource Sharing

- The Parties will seek opportunities to share resources, including but not limited to venues, technical support, staff expertise, and outreach platforms.
- When appropriate, the Parties will co-apply for grants and funding opportunities to support collaborative initiatives.

4. Community Engagement

- Both organizations will work together to ensure accessibility and inclusivity in programming, striving to serve diverse communities across Guam.
- Joint initiatives will aim to highlight Guam's unique cultural, historical, and artistic heritage while fostering dialogue on contemporary issues.

III. Roles and Responsibilities

1. Governance

- A designated representative from each organization will meet at least quarterly to discuss ongoing and future collaborations.
- Decision-making for joint projects will be conducted collaboratively, with equal input from both organizations.

2. Funding & Financial Responsibilities

- Both organizations will commit to securing and contributing equitable funding for joint programming.
- Financial responsibilities, including budgeting and cost-sharing arrangements, will be determined on a case-by-case basis.

3. Branding & Acknowledgment

- Both organizations will receive equal recognition in marketing materials, press releases, and public acknowledgments for all jointly produced programming.
- Logos, names, and branding elements of both organizations will be prominently featured in all relevant materials.

IV. Duration and Termination

1. This MOA shall become effective upon signing and remain in effect for a period of three (3) years unless modified or terminated by mutual agreement.
2. Either Party may terminate this MOA with a 60-day written notice, provided that ongoing commitments and responsibilities for scheduled joint programming are honored to the best extent possible.

V. Amendments

This MOA may be amended at any time upon mutual written agreement of both Parties.

VI. Signatures

IN WITNESS WHEREOF, the duly authorized representatives of Humanities Guåhan and CAHA affix their signatures below as of the date first written above.

For Guam Council on the Arts and Humanities Agency (CAHA)

Name: _____

Title: _____

Date: _____

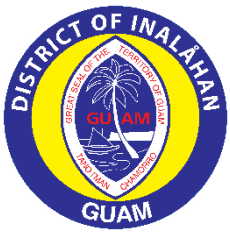
For Humanities Guåhan

Name: _____

Title: _____

Date: _____





Mayor Anthony P. Chargualaf, Jr
POB 786 Hagatna, Guam 96932
Office: 475-2509/10/11
Email Address: inalahanmayor@gmail.com



January 10, 2025

TO: Angie R. Taitague, Director, CAHA
CAHA Board of Directors

SUBJECT: Request for funding support
Re: 3rd Annual Maga' Låhi Gådao Gupot CHamoru Festival

Hafa Adai,

The Inalåhan Mayor's office, the Inalåhan Municipal Planning Council and our Non-Profit group "Gadao's Giving Hands" will be hosting our 3rd Annual Maga' Låhi Gådao Gupot CHamoru Festival scheduled for February 14 and February 15, 2025. The Gadao festival's goal is to help promote and exhibit the CHamoru culture by providing a platform for our village and island wide talent through song, dance, demonstrations and exhibits. The festival is our community's primary fundraising event for our municipality and monies raised will be used to support sports, medical needs, educational and cultural programs within our community.

In order to ensure that our event is successful, we are soliciting monetary donations to assist with stage logistics, payment for the entertainers and demonstrators, portable restrooms and other logistical needs.

We thank you in advance for your kind and compassionate consideration of this request. Should you have any questions, feel free to contact our office anytime at 671 475-2509 (Jaeline) or call me at 671 777-1820.

ANTHONY P. CHARGUALAF, JR



Angie Taitague <angie.taitague@caha.guam.gov>

URGENT REQUEST FOR E-BALLOT VOTING - LETTER OF SUPPORT FOR GADAO FESTIVAL

15 messages

Angie Taitague <angie.taitague@caha.guam.gov>

To: Monica Guzman <monicaguzman@galaidegroup.com>, Max Ronquillio <guamcahvicechair@gmail.com>, Donna Kloppenburg <dwk@keiguam.com>, Frank Rabon <frankguahan@yahoo.com>, Simone Bollinger <simonebollinger@gmail.com>, Paul Mendiola <paulmend@hotmail.com>, Kevin Susuico <ksusuico@yahoo.com>

Hafa Adai Madam Chair and BOD Members,

I would like to request an E- Ballot voting for Mayor Chargualaf's requesting letter of support for the Gadao festival . I would like to request from the CAHA Board to support in the amount of \$2, pay for 2 nights of Cultural Performances Entertainments. Funds to be used will come out of the CAHA Revolving Account.

Because the Executive Committee has already set the Board Agenda. If the E-Ballot is approved we can add it to Ratify at the March Board Meeting.

With this request I have attached Mayor Chargualaf's letter.

Si Yu'os Ma'åse,**Angie Taitague****Director**

Guam Council on the Arts and Humanities Agency

DNA Building, Suite 202

238 Archbishop FC Flores Street,

Hagatña, Guam 96910

Phone: 671-300-1207

Email: angie.taitague@caha.guam.gov **3rd ANNUAL GADAO FESTIVAL SOLICITATION LETTER.pdf**
181K**Angie Taitague** <angie.taitague@caha.guam.gov>

Fri, Feb 7, 2025 at 10:41 AM

To: Monica Guzman <monicaguzman@galaidegroup.com>, Max Ronquillio <guamcahvicechair@gmail.com>, Donna Kloppenburg <dwk@keiguam.com>, Frank Rabon <frankguahan@yahoo.com>, Simone Bollinger <simonebollinger@gmail.com>, Paul Mendiola <paulmend@hotmail.com>, Kevin Susuico <ksusuico@yahoo.com>

Hafa Adai! Madam Chair and BOD Members,

I would like to respond by 2pm today on my E- Ballot voting request, pertaining to Mayor Chargualaf's request.

[Quoted text hidden]

[Quoted text hidden]

monicaguzman@galaidegroup.com <monicaguzman@galaidegroup.com>

Fri, Feb 7, 2025 at 10:54 AM

To: Max Ronquillio <guamcahvicechair@gmail.com>, Donna Kloppenburg <dwk@keiguam.com>, Frank Rabon <frankguahan@yahoo.com>, Simone Bollinger <simonebollinger@gmail.com>, Paul Mendiola <paulmend@hotmail.com>, Kevin Susuico <ksusuico@yahoo.com>, angie.taitague@caha.guam.gov

Hafa Adai Board members,

Pls see below request from Inalahan Mayor.

Can someone call for the motion and second?

Thank you,

MONICA GUZMAN
Galaide Group
135 Chalan Santo Papa
Second Floor Janet Building
Hagatña, Guam 96910
Mobile: 671-727-1879
Office: 671-646-3448
Fax: 671-646-3448
www.galaidegroup.com

[Quoted text hidden]

Paul Mendiola <paulmend@hotmail.com>

Fri, Feb 7, 2025 at 1:27 PM

To: "monicaguzman@galaidegroup.com" <monicaguzman@galaidegroup.com>

Cc: Max Ronquillio <guamcahvicechair@gmail.com>, Donna Kloppenburg <dwk@keiguam.com>, Frank Rabon <frankguahan@yahoo.com>, Simone Bollinger <simonebollinger@gmail.com>, Kevin Susuico <ksusuico@yahoo.com>, "angie.taitague@caha.guam.gov" <angie.taitague@caha.guam.gov>

Hello All,

I second the motion Inarajan sponsorship.

Paul Mendiola
Sent from my iPhone

On Feb 7, 2025, at 11:00 AM, monicaguzman@galaidegroup.com wrote:

[Quoted text hidden]

Monica Okada Guzman <monicaguzman@galaidegroup.com>

Fri, Feb 7, 2025 at 1:43 PM

Reply-To: Monica Okada Guzman <monicaguzman@galaidegroup.com>

To: Paul Mendiola <paulmend@hotmail.com>

Cc: Max Ronquillio <guamcahvicechair@gmail.com>, Donna Kloppenburg <dwk@keiguam.com>, Frank Rabon <frankguahan@yahoo.com>, Simone Bollinger <simonebollinger@gmail.com>, Kevin Susuico <ksusuico@yahoo.com>, "angie.taitague@caha.guam.gov" <angie.taitague@caha.guam.gov>

With a motion by the Vice Chair and second from Director Mendiola, would like to call for the vote.

Director, please communicate with Director Rabon.

Thank you.

MONICA GUZMAN

Galaide Group

135 Chalan Santo Papa, 2nd Floor

Hagåtña, Guam 9910

Tel: 671-646-3448 | Fax: 671-646-3449

Cel: 671-727-1879

www.galaidegroup.com

[Quoted text hidden]

Paul Mendiola <paulmend@hotmail.com>

Fri, Feb 7, 2025 at 1:47 PM

To: Monica Okada Guzman <monicaguzman@galaidegroup.com>

Cc: Max Ronquillio <guamcahvicechair@gmail.com>, Donna Kloppenburg <dwk@keiguam.com>, Frank Rabon <frankguahan@yahoo.com>, Simone Bollinger <simonebollinger@gmail.com>, Kevin Susuico <ksusuico@yahoo.com>, "angie.taitague@caha.guam.gov" <angie.taitague@caha.guam.gov>

I vote in favor of the Inarajan sponsorship.

Thank you

Sent from my iPhone

On Feb 7, 2025, at 1:43 PM, Monica Okada Guzman <monicaguzman@galaidegroup.com> wrote:

[Quoted text hidden]

Simone Bollinger <simonebollinger@gmail.com>

Fri, Feb 7, 2025 at 2:03 PM

To: Paul Mendiola <paulmend@hotmail.com>

Cc: Monica Okada Guzman <monicaguzman@galaidegroup.com>, Max Ronquillio <guamcahvicechair@gmail.com>, Donna Kloppenburg <dwk@keiguam.com>, Frank Rabon <frankguahan@yahoo.com>, Kevin Susuico <ksusuico@yahoo.com>, "angie.taitague@caha.guam.gov" <angie.taitague@caha.guam.gov>

I vote in favor.

Thank you!

Simone Bollinger

Assistant Professor/English Department Chairperson

Guam Community College

(671)735-0268

[Quoted text hidden]

Donna Kloppenburg <dwk@keiguam.com>

Fri, Feb 7, 2025 at 2:04 PM

To: Simone Bollinger <simonebollinger@gmail.com>

Cc: Paul Mendiola <paulmend@hotmail.com>, Monica Okada Guzman <monicaguzman@galaidegroup.com>, Max Ronquillio <guamcahvicechair@gmail.com>, Frank Rabon <frankguahan@yahoo.com>, Kevin Susuico <ksusuico@yahoo.com>, "angie.taitague@caha.guam.gov" <angie.taitague@caha.guam.gov>

I vote yes.

Donna Kloppenburg

[Quoted text hidden]

Angie Taitague <angie.taitague@caha.guam.gov>

Fri, Feb 7, 2025 at 2:06 PM

To: Donna Kloppenburg <dwk@keiguam.com>

Cc: Simone Bollinger <simonebollinger@gmail.com>, Paul Mendiola <paulmend@hotmail.com>, Monica Okada Guzman <monicaguzman@galaidegroup.com>, Max Ronquillio <guamcahvicechair@gmail.com>, Frank Rabon <frankguahan@yahoo.com>, Kevin Susuico <ksusuico@yahoo.com>

Madam Chair,

I have contacted BOD Frank Rabon

[Quoted text hidden]

[Quoted text hidden]

Frank Rabon <frankguahan@yahoo.com>

Fri, Feb 7, 2025 at 2:12 PM

To: Donna Kloppenburg <dwk@keiguam.com>, Angie Taitague <angie.taitague@caha.guam.gov>

Cc: Simone Bollinger <simonebollinger@gmail.com>, Paul Mendiola <paulmend@hotmail.com>, Monica Okada Guzman <monicaguzman@galaidegroup.com>, Max Ronquillio <guamcahvicechair@gmail.com>, Kevin Susuico <ksusuico@yahoo.com>

Hafa Adai Angie,

Now that the request has been moved and second, I vote yes to the approval of the request, towards the Inalahan Gadao Festival in the amount of \$2,500.00

Saina Ma'ase,

Frank Rabon

[Quoted text hidden]

Monica Okada Guzman <monicaguzman@galaidegroup.com>

Fri, Feb 7, 2025 at 3:30 PM

Reply-To: Monica Okada Guzman <monicaguzman@galaidegroup.com>

To: Donna Kloppenburg <dwk@keiguam.com>, Angie Taitague <angie.taitague@caha.guam.gov>, Frank Rabon <frankguahan@yahoo.com>

Cc: Simone Bollinger <simonebollinger@gmail.com>, Paul Mendiola <paulmend@hotmail.com>, Max Ronquillio <guamcahvicechair@gmail.com>, Kevin Susuico <ksusuico@yahoo.com>

Thank you everyone!

With a motion by Vice Chair Ronquillio, second by Director Mendiola, with yes votes from Directors Rabon, Kloppenburg and Bollinger.

The Motion passes.

Please ensure this is on March Board meeting agenda to ratify.

Have a great weekend folks!

MONICA GUZMAN

Galaide Group

135 Chalan Santo Papa, 2nd Floor

Hagåtña, Guam 9910

Tel: 671-646-3448 | Fax: 671-646-3449

Cel: 671-727-1879

www.galaidegroup.com

[Quoted text hidden]

Angie Taitague <angie.taitague@caha.guam.gov>

Fri, Feb 7, 2025 at 3:38 PM

To: Monica Okada Guzman <monicaguzman@galaidegroup.com>

Cc: Donna Kloppenburg <dwk@keiguam.com>, Frank Rabon <frankguahan@yahoo.com>, Simone Bollinger <simonebollinger@gmail.com>, Paul Mendiola <paulmend@hotmail.com>, Max Ronquillio <guamcahvicechair@gmail.com>, Kevin Susuico <ksusuico@yahoo.com>

Madam Chair,

Please see below as follows:

Director, Taitague - February 6, 2025 Called for E- Ballot Request.

I would like to request an E- Ballot voting for Mayor Chargulaf's requesting letter of support for the Gadao festival. I would like to request from the CAHA Board to support in the amount of \$2,500 to basically help pay for 2 nights of Cultural Performances Entertainments. Funds to be used will come out of the CAHA Revolving Account.

Results from the E-Ballot Votes.

FEBRUARY 7, 2025 E-BALLOT VOTE As Follows:

- Vice Chairman, Max Ronquillio Jr. Made a motion to appropriate \$2.5K from the revolving fund to sponsor this Inarajan event.
- **Chairwoman, Monica Guzman ask for a 2nd Motion**
- Director, Paul Mendiola - Made the 2nd Motion - I vote in favor of the Inarajan sponsorship.
- Director, Simone Bollinger - Voted in favor
- Secretary, Donna Kloppenburg - Voted Yes
- Director, Frank Rabon - Vote yes to the approval of the request, towards the Inalahan Gadao Festival in the amount of \$2,500.00
- **Chairwoman, Monica Guzman - With a motion by Vice Chair Ronquillio, second by Director Mendiola, with yes votes from Directors Rabon, Kloppenburg and Bollinger. The Motion passes.**

****Yes I will ensure this is on the March Board meeting agenda to ratify.****

[Quoted text hidden]

[Quoted text hidden]

Angie Taitague <angie.taitague@caha.guam.gov>

Fr

To: Monica Guzman <monicaguzman@galaidegroup.com>, Max Ronquillio <guamcahvicechair@gmail.com>, Donna Kloppenburg <dwk@keiguam.com>, Frank Rabon <frankguahan@yahoo.com>, Simonebollinger@gmail.com>, Paul Mendiola <paulmend@hotmail.com>, Kevin Susuico <ksusuico@yahoo.com>

Thank you Everyone.

Si Yu'os Ma'ase,



Angie Taitague

Director

Guam Council on the Arts and Humanities Agency

DNA Building, Suite 202

238 Archbishop FC Flores Street,

Hagåtña, Guam 96910

Phone: 671-300-1207

Email: angie.taitague@caha.guam.gov

On Thu, Feb 6, 2025 at 9:35 AM Angie Taitague <angie.taitague@caha.guam.gov> wrote:

[Quoted text hidden]

Guam CAHA Vice Chair <guamcahvicechair@gmail.com>

To: Angie Taitague <angie.taitague@caha.guam.gov>

Fri, Feb 7, 2025 at 4:13 PM

Cc: Monica Guzman <monicaguzman@galaidegroup.com>, Donna Kloppenburg <dwk@keiguam.com>, Frank Rabon <frankguahan@yahoo.com>, Simone Bollinger <simonebollinger@gmail.com>, Paul Mendiola <paulmend@hotmail.com>, Kevin Susuico <ksusuico@yahoo.com>

I don't know where my email making the motion went.

I vote in favor!

[Quoted text hidden]

Angie Taitague <angle.taitague@caha.guam.gov>

Fri, Feb 7, 2025 at 4:17 PM

To: Guam CAHA Vice Chair <guamcahvicechair@gmail.com>

Cc: Monica Guzman <monicaguzman@galaidegroup.com>, Donna Kloppenburg <dwk@keiguam.com>, Frank Rabon <frankguahan@yahoo.com>, Simone Bollinger <simonebollinger@gmail.com>, Paul Mendiola <paulmend@hotmail.com>, Kevin Susuico <ksusuico@yahoo.com>

Max, it's the email I sent for Acting Detailed.

[Quoted text hidden]

[Quoted text hidden]





Office of the Mayor
Municipality of Malesso'

Franklin J.Q. Champaco
Mayor



February 7, 2025

To: Angie R. Taitague, Director, CAHA
CAHA Board of Directors

Subject: Request for funding support
2025 Malesso' Gupot CHamoru/ Crab Festival

Buenas yan Hafa Adai!

The Malesso' Mayor's Office and the Merizo Municipal Planning Council will be hosting our 17th Annual Malesso' Gupot CHamoru/Crab Festival scheduled for March 28, 29 and 30, 2025. The goal of the Crab Festival is to help promote and exhibit the CHamoru culture by providing a platform for our village and island wide talent through song, dance, demonstrations and exhibits. The festival is our community's primary fundraising event for our municipality, and monies raised will be used to support sports, medical needs, educational and cultural programs within our community.

In order to ensure that our event is successful, we are soliciting a \$5,000.00 monetary donation to assist with payment for cultural entertainers and demonstrators, cultural dance competition, land event competitions (coconut husking, tuba drinking contest, talaya throwing, grease pole climbing, etc.) and crab (Kahit) tasting competition.

We thank you in advance for your kind and compassionate consideration of this request. If you have any questions, please contact our office at (671)828-8312 or (671)482-7022.

Sincerely & Respectfully,

Franklin J.Q. Champaco
Mayor of Malesso'



GOVERNMENT OF GUAM

WORK PLANNING & PERFORMANCE EVALUATION SYSTEM

EMPLOYEE: _____		EMPLOYEE ID NO.: _____	
POSITION TITLE: _____		DEPT./DIV.: _____	
RATING PERIOD: _____	FROM: _____	TO: _____	
PERIOD OF SUPERVISION: _____	FROM: _____	TO: _____	
SUPERVISOR: _____		REVIEWER: _____	
DETAILED INSTRUCTIONS FOR COMPLETING THIS FORM CAN BE FOUND IN THE SUPERVISOR'S HANDBOOK			
I. WORK PLANNING This stage takes place at the beginning of the rating period. The supervisor and employee meet to discuss and establish primary job tasks and performance standards for the rating period. List job tasks and performance standards on the second page of this form.			
COMMENTS ATTACHED <input type="checkbox"/> EMPLOYEE <input type="checkbox"/> SUPERVISOR	INDIVIDUAL DEVELOPMENT PLAN ATTACHED? <input type="checkbox"/> Yes <input type="checkbox"/> No	_____ EMPLOYEE'S SIGNATURE & DATE	_____ SUPERVISOR'S SIGNATURE & DATE
II. WORK PROGRESS This stage may take place at any time during the rating period. The supervisor and employee meet to review the employee's work progress in relation to the established performance standards. Comments may be made on the second page of this form under each job task or attached on a separate sheet.			COMMENTS ATTACHED <input type="checkbox"/> EMPLOYEE <input type="checkbox"/> SUPERVISOR
III. MID-PERIOD PERFORMANCE ADVISORY This stage takes place within one month before or after the approximate mid-point of the rating period. The supervisor and employee meet to discuss advisory ratings assigned for the employee on each job task and overall for the first half of the rating period.			
MID-PERIOD PERFORMANCE ADVISORY: <input type="checkbox"/> Outstanding (Explain) <input type="checkbox"/> Highly Satisfactory (Explain) <input type="checkbox"/> Satisfactory <input type="checkbox"/> Marginal (Explain) <input type="checkbox"/> Unsatisfactory (Explain) <input type="checkbox"/> Unable to Rate (Explain) _____ Employee's Signature & Date	SUPERVISOR'S COMMENTS: _____ Supervisor's Signature & Date		COMMENTS ATTACHED <input type="checkbox"/> EMPLOYEE <input type="checkbox"/> SUPERVISOR <input type="checkbox"/> REVIEWER _____ Reviewer's Signature & Date
IV. FORMAL PERFORMANCE EVALUATION and V. PERFORMANCE EVALUATION INTERVIEW These are the final two stages of the evaluation process. The supervisor evaluates and the supervisor and employee meet to discuss the performance ratings assigned on each job task and overall performance for the rating period.			
OVERALL PERFORMANCE RATING: <input type="checkbox"/> OUTSTANDING (Explain) <input type="checkbox"/> SATISFACTORY <input type="checkbox"/> UNSATISFACTORY (Explain) <input type="checkbox"/> UNABLE TO RATE (Explain)	SALARY INCREMENT: <input type="checkbox"/> RECOMMENDED <input type="checkbox"/> NOT RECOMMENDED	SUPERVISOR'S COMMENTS: _____ SUPERVISOR'S SIGNATURE & DATE	
EMPLOYEE: <input type="checkbox"/> I AGREE <input type="checkbox"/> I DISAGREE _____ EMPLOYEE'S SIGNATURE & DATE		COMMENTS:	
REVIEWER'S DETERMINATION: On the basis of my review, I have determined that the supervisor's ratings are appropriately justified. _____ REVIEWER'S SIGNATURE & DATE		COMMENTS:	
AGENCY DIRECTOR: My signature indicates that I concur with the supervisor's evaluation of the employee, approve the recommended, and certify funds available should a salary increment and/or lump sum be recommended. _____ AGENCY DIRECTOR'S SIGNATURE & DATE		COMMENTS:	

**WORK PLANNING & PERFORMANCE EVALUATION SYSTEM
JOB TASKS/PERFORMANCE STANDARDS**

List the employee's primary job tasks for this rating period and the performance standards, which will be used to evaluate the employee's performance of these tasks in the appropriate spaces below. Attach additional copies as needed.

JOB TASK:**Performance Standard:** (Employee successfully meets job requirements if):**Work Progress Review Comments:****ADVISORY JOB TASK RATING:**

- ☐ Exceeds Work Performance Standards (Explain)
- ☐ Highly Meets Work Performance Standards (Explain)
- ☐ Meets Work Performance Standards
- ☐ Barely Meets Work Performance Standards (Explain)
- ☐ Below Work Performance Standards (Explain)
- ☐ Unable to Rate (Explain)

COMMENTS:

FORMAL JOB TASK RATING:

- ☐ EXCEEDS Work Performance Standards (Explain)
- ☐ MEETS Work Performance Standards
- ☐ BELOW Work Performance Standards (Explain)
- ☐ UNABLE to Rate (Explain)

COMMENTS:

JOB TASK:**Performance Standard:** (Employee successfully meets job requirements if):**Work Progress Review Comments:****ADVISORY JOB TASK RATING:**

- ☐ Exceeds Work Performance Standards (Explain)
- ☐ Highly Meets Work Performance Standards (Explain)
- ☐ Meets Work Performance Standards
- ☐ Barely Meets Work Performance Standards (Explain)
- ☐ Below Work Performance Standards (Explain)
- ☐ Unable to Rate (Explain)

COMMENTS:

FORMAL JOB TASK RATING:

- ☐ EXCEEDS Work Performance Standards (Explain)
- ☐ MEETS Work Performance Standards
- ☐ BELOW Work Performance Standards (Explain)
- ☐ UNABLE to Rate (Explain)

COMMENTS:

WORK PLANNING & PERFORMANCE EVALUATION SYSTEM
JOB TASKS/PERFORMANCE STANDARDS

List the employee's primary job tasks for this rating period and the performance standards, which will be used to evaluate the employee's performance of these tasks in the appropriate spaces below. Attach additional copies as needed.

JOB TASK:

Performance Standard: (Employee successfully meets job requirements if):

Work Progress Review Comments:

ADVISORY JOB TASK RATING:

- ☐ Exceeds Work Performance Standards (Explain)
- ☐ Highly Meets Work Performance Standards (Explain)
- ☐ Meets Work Performance Standards
- ☐ Barely Meets Work Performance Standards (Explain)
- ☐ Below Work Performance Standards (Explain)
- ☐ Unable to Rate (Explain)

COMMENTS:

FORMAL JOB TASK RATING:

- ☐ EXCEEDS Work Performance Standards (Explain)
- ☐ MEETS Work Performance Standards
- ☐ BELOW Work Performance Standards (Explain)
- ☐ UNABLE to Rate (Explain)

COMMENTS:

JOB TASK:

Performance Standard: (Employee successfully meets job requirements if):

Work Progress Review Comments:

ADVISORY JOB TASK RATING:

- ☐ Exceeds Work Performance Standards (Explain)
- ☐ Highly Meets Work Performance Standards (Explain)
- ☐ Meets Work Performance Standards
- ☐ Barely Meets Work Performance Standards (Explain)
- ☐ Below Work Performance Standards (Explain)
- ☐ Unable to Rate (Explain)

COMMENTS:

FORMAL JOB TASK RATING:

- ☐ EXCEEDS Work Performance Standards (Explain)
- ☐ MEETS Work Performance Standards
- ☐ BELOW Work Performance Standards (Explain)
- ☐ UNABLE to Rate (Explain)

COMMENTS:

GOVERNMENT OF GUAM
WORK PLANNING & PERFORMANCE EVALUATION SYSTEM

EMPLOYEE: _____	EMPLOYEE ID NO.: _____
POSITION TITLE: _____	DEPT./DIV.: _____
RATING PERIOD: _____	FROM: _____ TO: _____
PERIOD OF SUPERVISION: _____	FROM: _____ TO: _____
SUPERVISOR: _____	REVIEWER: _____

SUPERVISOR'S COMMENTS PAGE 1

JOB TASK:
Performance Standard: (Employee successfully meets job requirements if):
Comments:

JOB TASK:
Performance Standard: (Employee successfully meets job requirements if):
Comments:

JOB TASK:

Performance Standard: (Employee successfully meets job requirements if):

Comments:

JOB TASK:

Performance Standard: (Employee successfully meets job requirements if):

Comments:

JOB TASK:

Performance Standard: (Employee successfully meets job requirements if):

Comments:

JOB TASK:

Performance Standard: (Employee successfully meets job requirements if):

Comments:

Appendix H

PERFORMANCE IMPROVEMENT PLAN

EMPLOYEE: _____ POSITION TITLE: _____

DEPARTMENT: _____ DIVISION/UNIT: _____

RATING PERIOD:

FROM: (60 Days)

Ext. (60 Days) Max: _____ TO: _____

SUPERVISOR: _____

JOB STANDARD NOT MET	IMPROVEMENT NEEDED	SPECIAL ASSIGNMENT	PLANNED DATES	DATES COMPLETED

EMPLOYEE'S COMMENTS:

EMPLOYEE'S SIGNATURE

DATE

SUPERVISOR'S COMMENTS:

SUPERVISOR'S SIGNATURE

DATE

Appendix I

INDIVIDUAL DEVELOPMENT PLAN

EMPLOYEE: _____ POSITION TITLE: _____

DEPARTMENT: _____ DIVISION/UNIT: _____

RATING PERIOD:
FROM: _____ TO: _____

SUPERVISOR: _____

GOAL	DEVELOPMENT ACTIVITY	LOCATION	PLANNED DATES	DATES COMPLETED

EMPLOYEE'S COMMENTS:

EMPLOYEE'S SIGNATURE_____
DATE

SUPERVISOR'S COMMENTS:

SUPERVISOR'S SIGNATURE_____
DATE

REVIEWER'S COMMENTS:

REVIEWER'S SIGNATURE_____
DATE



6071 COMEY AVE
LOS ANGELES, CA 90034
WWW.TEADA.ORG
CAMBA@TEADA.ORG
773.968.3771.

Co-Production Memorandum of Understanding (MOU) *Nothing Micro About Micronesia Saipan & Guam Tour*

I. BASIC TERMS

This Agreement is made between **TeAda Productions** (ARTIST), **Northern Marianas Humanities Council** (CO-PRODUCER), **Arts Council** (CO-PRODUCER), **University of Guam** (CO-PRODUCER), **Guam Council on the Arts and Humanities Agency** (CO-PRODUCER), and **Humanities Guahan** (CO-PRODUCER). Under this Agreement, ARTIST will provide services to CO-PRODUCER as outlined in SERVICES.

II. SERVICES

ARTIST will conduct workshops and execute performances for **Saipan-Guam Tour** at the Flame Tree Festival and University of Guam as outlined in the Saipan & Guam Tour Proposal inclusive of rehearsals in Oahu, technical rehearsals, cue to cue, workshops and performances. CO-PRODUCERS will adhere to the Guam & Saipan tour proposal, 2025 NMAM Tour Guam/Saipan, and Tech Rider provided by ARTIST to the best of their ability. ARTIST touring company includes 5 Cast members, 1 technical director, 1 director, 1 company manager, 2 children, 2-4 support staff as needed per location.

III. PURPOSE & SCOPE

The purpose of this MOU is to clearly identify the roles and responsibilities of each party as they relate to the residency and production of **Nothing Micro About Micronesia** in Saipan from April 18-28, 2025 and Guam from April 28 - May 7. In particular, this MOU is intended to: create the highest quality residency and production by leveraging resources from each party in a collaborative manner that is equitable and agreeable to all. This will also clarify how the contract funding will be met.

Nothing in this Letter of Agreement shall constitute a contract for employment. Any federal, state, and local taxes or fees are the responsibility of the CO-PRODUCERS and/or ARTIST who may be employed in the development of the work and are not the responsibility of ARTIST and CO-PRODUCERS.

Ownership of the play/production is the sole and exclusive property of TeAda Productions. Artists are hired as independent contractors responsible for their own taxes and insurance related expenses. Producer will provide a 1099 for tax purposes. Both parties agree to communicate regarding any schedule changes verbally and in writing.

IV. DECISION-MAKING/TIMELINE

Bi-Weekly CO-PRODUCER Check In Meetings - to track project direction, facilitation and timeline with ARTIST. CO-PRODUCERS will identify ways to share learnings across their organizations. *This schedule is subject to change and will be updated in writing for all parties as the schedule finalizes:*

- **April 16 - April 28, 2025** Saipan @ Flame Tree Festival at Garapan Fishing Base
 - 4/16 Wed - Leave Hawaii
 - 4/17 Thur - Stay in Guam
 - 4/18 Fri - Travel & Arrive in Saipan
 - 4/19 Sat - Day off
 - 4/20 Sun- 4/22 Tue | 9am - 9pm (tentatively)
 - Rehearsal Space needed when stage is unavailable
 - Possible school & community Workshops & Meet & Greets (day)
 - 4/23 - Wed
 - Load In, Technical Rehearsal (can start Mon or Tuesday if available)
 - Cue to Cue & Dress Rehearsal (evenings)
 - 4/24 Thu - Potential Performance - Full 90 minutes
 - 4/25 Fri - Flame Tree Festival Opening Ceremony
 - 4/26 Sat - 4/27 Sun Performance Half Show 30-45 min each
 - Evening shows
 - Vending
 - 4/27 Sun
 - Load Out & Last Day of Flame Tree Festival
 - 4/28 Mon
 - Travel to Guahan
- **April 28 - May, 6, 2025** Guahan @ UOG Fine Arts Theatre (30 32, University of Guam, Guam)
 - 4/28 Mon - Arrival + Off
 - Load in/Hang for Tech Crew
 - 4/29 Tue - 4/30 Wed Workshops during week
 - CAHA + Breaking Waves + Humanities assist with scheduling
 - 1 workshop a day
 - Evening Tech
 - 5/1 Thur
 - All Day Tech/Dress
 - 5/2 Fri
 - 10a School Matinee
 - 7p Evening Public Show
 - 5/3 Saturday TWO Public Shows (Q&A, if time), then Load Out
 - 2pm matinee, cast interview community guests post-show
 - 7pm public show, possible Q&A
 - 5/4 Sunday
 - Day off
 - 5/5 Monday Workshop at CAHA
 - 5/6 Tuesday Departure

V. COMPENSATION:

CO-PRODUCERS are responsible for compensating ARTIST as follows:

Northern Marianas Humanities Council: \$14,500 for travel expenses including airfare, shipping, per diem, etc
Arts Council: Housing (April 18-April 28), Ground Travel (April 18-April 28), and Evening Meals for Flame Tree Festival (April 24-27) for up to 15 people

University of Guam: \$5,000 - \$10,000 towards Artist Fee

Guam Council on the Arts and Humanities Agency: \$10,000 towards Guam lodging (April 28-May 6), ground transportation, and shipping set & props

Humanities Guahan: \$10,000 towards Artist Fee (2 Writer/Director/Lead Actor, Projection Designer, Lighting Designer, Stage Manager, 4 Ensemble Members)

TeAda Productions/NTP: \$20,000 towards Artist Fee (2 Artistic Directors, Diaspora Manager, Marketing Manager, Development Director, 2 Writer/Director/Lead Actor, 4 Ensemble Members for 2 week shows and 1 week rehearsal)

All parties aim to continue fundraising efforts to raise the goal of \$60,000 for the artist fee and all related travel expenses. Initial here for acknowledgement:

_____ Leilani Chan

_____ Leo Pangelinan

_____ Sepe Gloriana Teuira

_____ Troy McVey

_____ Angie R. Taitague

_____ CJ Ochoco

Reimbursement and Artist Payment

Each CO-PRODUCER will be responsible for paying contracted ARTIST, per the agreed upon budgeted amount. Expenses and reimbursements will be funded by each CO-PRODUCER as specified above and in respective MOU's per tour venue.

VI. CONTINGENCY PLANNING

Each CO-PRODUCER agrees to find a staff member to carry out the functions of the organization's role in the event of an organizational shift.

VII. CREDIT LANGUAGE

All promotional materials will include all CO-PRODUCERS and their logos upon signing of this contract. All CO-PRODUCERS agree to include ARTIST in all promotional materials related to the performances, workshops, and proposed timeline of events listed in this agreement.

VIII. EVALUATION AND SHARING

The ARTIST and CO-PRODUCERS agree to share information with one another throughout the creation, development and engagement processes for this tour. It is understood that this information may be used for knowledge-sharing, evaluation, and promotional efforts.

The ARTIST and CO-PRODUCERS are responsible for ensuring that all promotional materials, photography, video footage, sound, and any other form of recording this tour are shared with all parties no later than 30 days following completion of the project.

IX. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT

All modifications should be made in writing prior to deadlines and must be agreed to by all parties.

X. NON-RETALIATION

This document is meant for clarity and understanding between CO-PRODUCERS and the ARTIST. It is not legally binding and no retaliatory actions will be taken by any parties in this MOU. Should any party rescind their participation or not be able to fulfill their commitment and obligations in this MOU, they will assist the remaining CO-PRODUCERS in seeking support to fulfill the remaining commitment or obligation.

EFFECTIVE DATE AND SIGNATURE

This MOU shall be in effect upon the signature of all parties authorized officials.
All parties indicate agreement with this MOU by their signatures.

Leilani Chan	Founding Director/TeAda Productions/Artist	Date
Leo Pangelinan	Executive Director/Northern Marianas Humanities Council/Co-Producer	Date
Sepe Gloriana Teuira	Executive Director/Arts Council/Co-Producer	Date
Troy McVey	Professor of Theatre/University of Guam/Co-Producer	Date
Angie R. Taitague	Director/Guam CAHA/Co-Producer	Date
CJ Ochoco	Executive Director/Humanities Guahan/Co-Producer	Date